Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

MONDAY, DECEMBER 2, 2013

Audiofile

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction.

Koel Abell, 355 Lost Coon Trail said he applied for a county opening on Whitefish Lakeshore Protection Committee and wanted to introduce himself to the commission for consideration. He explained he is very interested in serving on the committee.

Bob Herron said he submitted an application to serve on the Airport Advisory Board and stated that along with his application he submitted letters of recommendation from Joe Unterreiner and Mark Blasdel. He explained he has been a small businessman for 38 years and brings with him no special agenda and is a large promoter of Flathead Valley. He stated he feels representatives on these boards should be available to the commission to report to them.

No one else rising to speak, Chairman Holmquist closed the public comment period.

BOARD APPOINTMENTS: MISCELLANEOUS

10:00:32 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Deputy County Attorney Tara Fugina, Fairgrounds Director Mark Campbell, Marc Liechti, Bob Herron, Ron Thiebert, Rob Ratkowski, Clerk Kile

Commissioner Krueger made a **motion** to appoint Robert Cheney, Jennifer Crowley, Sharla Hinman, Michael Huekhang, Brenda Lynch and Thomas Murphy to the **AOA Advisory Council.** Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to appoint Thomas Bass to the **Airport Authority Board.** Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Scott made a **motion** to reappoint Hank Galpin to the **Airport Authority Board.** Commissioner Krueger **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to reappoint Robert Kun to **Flathead County Emergency Medical Services Administrative Board**. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to reappoint Butch Woolard to the **Fair Board**. Commissioner Scott **seconded** the motion. **Aye -** Scott and Krueger. **Opposed –** Holmquist. Motion carried by quorum.

Commissioner Scott made a **motion** to appoint Courtney Carrier to the **Fair Board.** Commissioner Krueger **seconded** the motion. **Aye -** Scott. **Opposed –** Holmquist and Krueger. Motion failed.

Commissioner Krueger made a **motion** to reappoint Sam Nunnally to the **Fair Board.** Commissioner Scott **seconded** the motion. **Ave -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to reappoint Frank Gebhardt to the **Fairview Cemetery Board**. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Scott made a **motion** to appoint Lynn Ogle to the **Fire Services Area Advisory Board**. Commissioner Krueger **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to reappoint Dr. Wayne Miller to the **Health Board**. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Scott made a **motion** to appoint Jill Cheman to the **Health Board**. Commissioner Krueger **seconded** the motion. **Aye -** Scott. **Opposed –** Holmquist and Krueger. Motion carried by quorum.

Commissioner Krueger made a **motion** to reappoint David Myerowitz to the **Health Board**. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to appoint Scott Mizner to **Port Authority**. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Scott made a **motion** to reappoint Rick Black to the **Road Advisory Committee**. Commissioner Krueger **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to appoint Greg Acton and Susan Nicosia to the **Solid Waste Board** as the representatives of Whitefish and Columbia Falls. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to reappoint Gary Riecke to **Swan Hill TV District.** Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Scott made a **motion** to appoint William Paullin to the **Tax Appeal Board**. Commissioner Krueger **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to appoint William Gehling and Doug Gilbertson to the **Transportation Advisory Board**. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to reappoint Ray Sanders to the **Weed & Parks Board**. Commissioner Scott **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Scott made a **motion** to reappoint James Buechle to the **Weed & Parks Board**. Commissioner Krueger **seconded** the motion. **Aye -** Holmquist, Scott and Krueger. Motion carried unanimously.

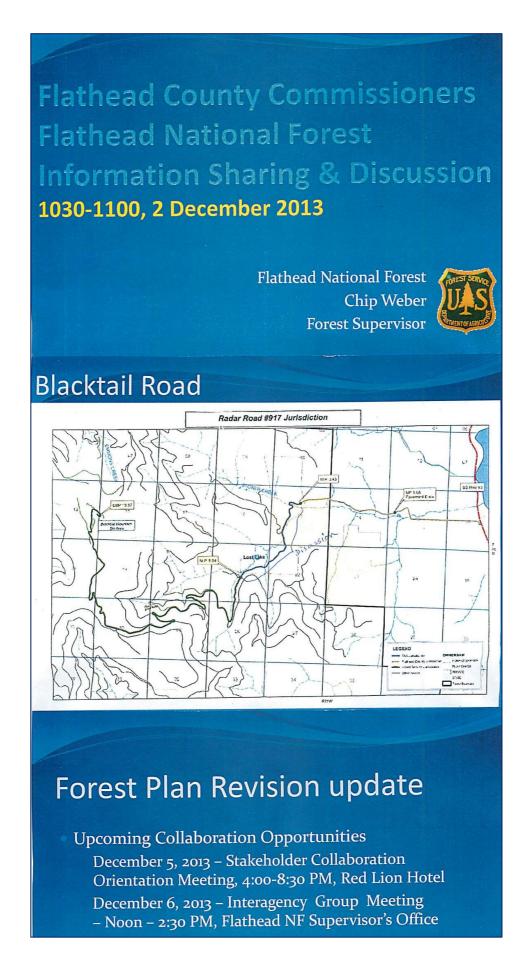
Commissioner Krueger made a **motion** to appoint Pete Woll to the **Flathead Conservation District** as the Planning Board representative. Commissioner Scott **seconded** the motion. **Aye** – Holmquist and Krueger. **Opposed** – Scott. Motion carried by quorum.

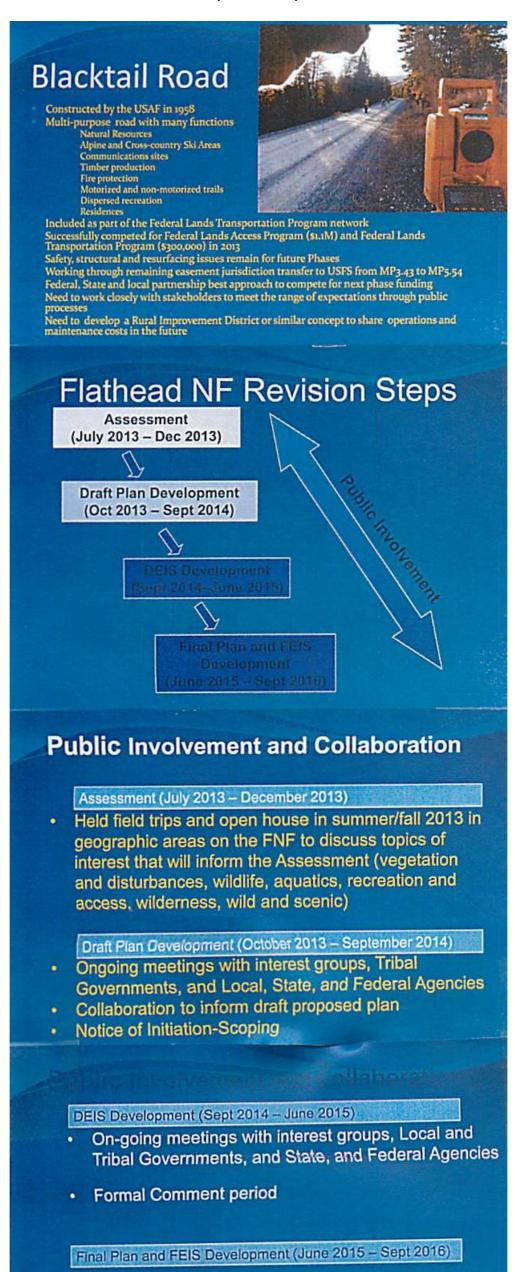
MEETING W/ CHIP WEBER, FLATHEAD NATIONAL FOREST RE: GENERAL UPDATE

10:30:54 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Planning & Zoning Director B. J. Grieve, Chip Weber, Gary Danzet, Rob Carlin, Richard Kehr, Wade Muehlhof, Clerk Kile

Gary Danzet and Rob Carlin summarized the following power point presentation with the commission pertaining to the Forest Service land and management plan.





Pre-decisional administrative review

Objective for Working Groups: > Collaborative learning (e.g. understanding vegetation, fire and timber harvest modeling, wilderness evaluations, species of conservation concern). Develop plan components (i.e. desired conditions) that the FS may consider when developing management area allocation. (example: non-motorized roadless recreation opportunities in a specific area) Suggested actions for working groups: > Review the FNF 2006 revised and annotated proposed plan > Review 2013 preliminary Assessment information (FNF website), sideboards document Engage with the plan revision team in model development and evaluation information. Flathead County Trails Flathead County Trails Plan (2010) provides a 20 year vision Many different multi-use trails already exist An opportunity for Public-Private Partnerships in all directions Stakeholder groups already engaged in developing and maintaining trails Providing an opportunity to create and communicate (Branding) destination vacation opportunities Providing choices for how visitors and residents recreate and commute Developing a common standard for safety, and operations and maintenance efficiency **Flathead County Trails** Plan (Oct 2010) **Existing trails** Proposed trails Partnerships in all directions City, County, State, Federal lands Develop a continuous safe & well maintained network 20 year look

General discussion was held relative to Blacktail Road improvements and Flathead County Trails Program.

MONTHLY MEETING W/ DAVE PRUNTY, ROAD DEPT.

11:08:45 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Public Works Director Dave Prunty, Tom Esch, Clerk Kile

Prunty reviewed the following monthly report with the commission.

Operations

- Small projects along with grading gravel roads have occurred through November. Drainage improvements, along with material importation have been the focus until the weather will stop the work.
- Significant brush clearing occurred this month.
- The contractor needed space at the Tungsten Pit in Lower Valley so we started to haul material to Pleasant Valley Road last week. Only a couple of days of hauling have occurred and we will see what the weather does after this first significant storm of the season.
- We had multiple call-outs over the Thanksgiving Day holiday. Responses were from requests from the Sheriff's Office mostly. Our first "early start" of the winter season occurred this morning.
- We had the needed permission to use the Wise property to the west of Four Corners Pit to make salt-sand. However, MT DEQ refused to allow the work since the pit permit had been revoked from the operator (Schlegel). We worked with LHC and they prepared an area for us on our property to make material. We have a start on the salt-sand but will need to make more ASAP when LHC is finished with their project.
- A majority of the graders and trucks have been prepared for winter season use. We still have three trucks and two belly dumps to haul material if the weather allows.

Lupfer Road

• Staff will meet today with Norm Kunen from DNRC. Norm believes he has the needed approvals to gain a 60-foot ROW on DNRC land. This is part of the "historic" ROW that Flathead County said we will not pay for the easement. Norm believes he has the needed entity(ies) that will provide the money for us to secure the ROW.

Gravel Crushing Program

- LHC, Inc. is nearing completion of the sand material (40,000 tons). The one inch minus material is still being made also. LHC suffered a significant breakdown, and has not been producing crushed material for the last week and a half.
- We worked with them to make an area to produce the needed salt-sand mixture. We have made enough to get us started for the season and will make more when they are finished producing sand material.
- The contract has liquidated damages of \$200 per day if the project is not completed within the allotted time frame. The contract was signed on August 8 and is to be completed by November 7. LHC will not be finished on time. The assessment of liquidated damages has been discussed with them.
- Spoklie Sand and Gravel is also behind schedule for making the three-inch crushed pit-run at the Tungsten Pit. We have let the contractor know of the liquidated damage issue (\$100/day) on this contract also. The contract was signed on September 19, and allowed for 30 days to complete the project. Hopefully, they will complete their work soon and the material will be available for deployment this fall, or more likely next spring.

General discussion was held pertaining to DNRC and Lupfer Road.

8:30 a.m. Weed & Parks Board meeting @ Weed & Parks Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 3, 2013.

TUESDAY, DECEMBER 3, 2013

Audiofile

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Holmquist closed the public comment period.

BI-MONTHLY MEETING W/ VICKI SAXBY, I.T.

9:15:15 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, I.T. Director Vicki Saxby, Clerk Kile

Absent: Commissioner Gary D. Krueger

Saxby reviewed the following bi-monthly report with the commission.

General

- o Several of us will be traveling to Helena next week for the annual statewide IT Conference.
- Served on the committee to review the proposals for the Jail remodel project.
- We were able to have one of the Summit Wellness coaches come to our IT/GIS staff meeting last week to present their "Gratitude" seminar.

Network and Tech Projects

- CERF / Windows XP systems We completed the installation of the CERF systems for FY13, as well as non-CERF builds and have moved on to the systems for the current fiscal year. We just received 37 more systems and have started the process of building these for placement.
- Building Projects The cabling to this building and to the new Maintenance Office is complete. The cabling for areas with planned tenants in the Adam building is complete as well. We moved Extension to their new location last week, and will soon be moving the MHIP staff.
- Offsite Backups at 911 Center
 - We contacted Montana Sky regarding a possible sharing of services. We would like to get a fiber connection directly to the 911 center that we can use for both our backups and for a disaster-recovery scenario. Currently, we are renting a connection from the State, but this connection is too slow for our needs, and we would like to get away from the monthly charges.
 - We moved a second backup SAN to the 911 center to accommodate our nightly offsite backups.

CIP Projects -

- Completed one of our CIP items our onsite backup SAN a major undertaking, but one that went very smooth. Our vendor assisted with the installation and was extremely knowledgeable and helpful.
- Our electricians are onsite this week working on our datacenter electrical upgrade project. There may be some short term outages, but we will schedule these for afterhours. We had quite a bit of equipment and shelving that we needed to move to a new location to make room for this redundant PDU / UPS in our datacenter, so Maintenance is finishing some additional space beneath the stairs to accommodate this additional storage need.
- Preparing for our new firewall, training and working with the contractor on the preliminaries.
- o Courts / County Attorneys / Sheriff
 - We installed the new 2013 MCA codes for about 100 different users
- Agency on Aging Installed a new server in AOA and moved all AOA and RSVP users to this new server. They are still also using their old Novell network more on that below.
- Clerk of Court / Justice Court Lots of time spent on a latency issue with the State mandated software (Fullcourt) in use by our Clerk of Court and Justice Court. After moving to new Windows 7 computers, their software has slowed down considerably and so far, the software company and the State have not been able to help us solve the problem.
- State Court offices' moving off the County network the State offices are still on the County network. We have asked that they start paying the full cost for services beginning with December, since they are well past the date when they had planned to be off our network. In the past, we had been billing them an hourly rate, but after research last spring, we determined the true cost for support so that is the cost we are passing on to them beginning in December.
- o Clerk and Recorder still working with Tyler on their new version of IDoc software
- Eagle Transit Continued working on the new version of RouteMatch software and finally resolved an issue with the software working through our firewall.

TUESDAY, DECEMBER 3, 2013 (Continued)

- o Finance -
 - Installed a new version of the Visions financial software
 - Installed a new version of the Eden payroll software
- o Library We have worked with the new Library Tech a couple of times providing some targeted training and assistance.
- Sheriff Working with the deputies in shifts to install new software and update existing software Sheriff Office laptops about 30% complete.
- Treasurers / DMV we worked with the State to change the way our DMV employees access the State's motor vehicle registration system, so instead of having two computers, one for the County and one for the State, they are now able to access the State's software via an internet connection from their County computer.

• Programmer / Database Administration Projects

- Sheriff's Office
 - Created a new application that will allow them to produce a variety of types of search warrants by answering a few questions, and
 integrating these answers into a Word document.
 - Small enhancement to the Adult Detention's Jail Management application.
- Treasurer
 - Spent a considerable amount of time in the real estate tax process. We are receiving a good number of payments via the web again this year. I will have totals with comparisons to last year for my next report.
 - Changes were made to the receipts that are emailed to when an online tax payment is made.
 - Created a new application that will allow for enhanced search abilities for mailing and physical addresses in the Land system.
 - Modified the method for calculating penalty and interest to allow for the last tax payment date to be December 2nd rather than November 30th since November 30th falls on a weekend.
- County Attorney
 - Created a new application that will allow them to produce a variety of legal documents by answering questions and integrating these
 answers into a Word document.
 - Began work to upgrade their records management application to the latest version of VB.Net.
- o FECC
- At the request of Brian from FECC, we modified a report script that Paul Schauble had written and which now needed to be updated.
- Web Projects
 - AOA Completed the first release of the application that will replace AOA's old DOS-based application, which tracks clients, client services, client assessments and client billing. Our plan is to make this new application live on January 1st, and to shut down their old network at that time. This is an aggressive goal, which may be pushed back if AOA requires too many changes to the current design and function of the application.
 - Health / OES Functional needs registry Completed the functional needs registry and turned it over to the Health Department and OES to review.
 - OES Completed an online contractor registry application, which will allow contractors with special equipment to register their equipment and availability with OES, so those resources would quickly be available in the case of a disaster.
 - OES Complete an online damage assessment form, which OES would make available during a disaster situation, and would allow the public to fill out a Damage Assessment Questionnaire.
 - Commissioners worked on a new webpage and form that will allow for the posting of the list of applicants for open board positions.
 - IT Created a new online Network User Registration application, which will allow all of the departments to provide us with the information we need to set up their new employees without having to use a paper form. It will allow the departments to check the status of their requests, and it allows IT to manage these requests more efficiently. Currently, each request for a new employee triggers work for several IT techs depending upon their door access and phone requirements. This online application will send emails to the people needing to do the work and will cut down on the flow of paperwork in the office.

OPEN BIDS: LEGAL ADVERTISING 2014

9:30:17 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Deputy County Attorney Tara Fugina, Clerk Kile

Absent: Commissioner Gary D. Krueger

A single bid was received from The Daily Inter Lake.

Commissioner Scott made a **motion** to take the bid under consideration. Chairman Holmquist **seconded** the motion. **Aye –** Holmquist and Scott. Motion carried by quorum.

CONSIDERATION OF ADOPTION OF RESOLUTION: AUTHORIZE APPLICATION/ CDBG-ED MONTANASKY NETWORKS, INC.

9:31:46 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Deputy County Attorney Tara Fugina, Grant Writer Debbie Pierson, Clerk Kile

Absent: Commissioner Gary D. Krueger

Pierson noted the documents are required for application to the CDBG-Economic Development grant for MontanaSky Networks, Inc.

Commissioner Scott made a **motion** to adopt Resolution 2376. Chairman Holmquist **seconded** the motion. **Aye –** Holmquist and Scott. Motion carried by quorum.

Resolution 2376 RESOLUTION TO AUTHORIZE APPLICATION CDBG Economic Develop Program-MontanaSky Networks, Inc.

WHEREAS, <u>Flathead County</u> is applying to the Montana Department of Commerce for a Community Development Block Grant – Economic Development Program grant to provide loan funds administered by Jobs Now, Inc. to MontanaSky Networks, Inc. to purchase fiber optic and network equipment. MontanaSky Networks, Inc. seeks to establish a regional data center that will provide rural companies affordable access to sophisticated IP services that allow them to leverage the technology of cloud services without the need to hire full-time system administrators, costly high-speed network connections, dedicated servers, and other similar expenses or expertise;

WHEREAS, <u>Jobs Now, Inc.</u> has the legal jurisdiction and authority to make a loan to <u>MontanaSky Networks, Inc.</u>;

That <u>Flathead County</u> agrees to conform with the regulations, statutes, terms and conditions described in the CDBG Certifications for Application; and

TUESDAY, DECEMBER 3, 2013 (Continued)

That <u>Pamela J. Holmquist</u>, <u>Chairman-Flathead County Board of Commissioners</u>, is authorized to submit this application to the Montana Department of Commerce, on behalf of <u>Flathead County</u> and to provide such additional information as may be required.

Dated this 3rd day of December, 2013.

BOARD OF COUNTY COMMISSIONERS Flathead County, Montana

By/s/<u>Pamela J. Holmquist</u> Pamela J. Holmquist, Chairman

By/s/<u>Gary D. Krueger</u> Gary D. Krueger, Member

ATTEST: Paula Robinson, Clerk

By/s/<u>Calvin L. Scott</u> Calvin L. Scott, Member

By/s/<u>Diana Kile</u> Diana Kile, Deputy

DOCUMENTS FOR SIGNATURE: HIRING AND TRAINING PLAN, CERTIFICATE OF APPLICATION, APPLICATION COVER AND ACCEPTANCE OF PROGRAM REQUIREMENTS/ CDBG-ED MONTANASKY NETWORKS, INC.

9:32:17 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Grant Writer Debbie Pierson, Clerk Kile

Absent: Commissioner Gary D. Krueger

Commissioner Scott made a **motion** to accept the hiring and training plan. Chairman Holmquist **seconded** the motion. **Aye –** Holmquist and Scott. Motion carried by quorum.

Commissioner Scott made a **motion** to approve the application certification. Chairman Holmquist **seconded** the motion. **Aye –** Holmquist and Scott. Motion carried by quorum.

Commissioner Scott made a **motion** to approve the application form. Chairman Holmquist **seconded** the motion. **Aye –** Holmquist and Scott. Motion carried by quorum.

Commissioner Scott made a **motion** to approve the program certification of application. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Scott. Motion carried by quorum.

MEETING W/ MARK CAMPBELL, FAIRGROUNDS RE: CONSIDERATION OF ARCHITECTURAL FIRM FOR DESIGN OF GRANDSTAND IMPROVEMENTS

9:35:25 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Deputy County Attorney Tara Fugina, Fairgrounds Director Mark Campbell, Kenneth Huff, Clerk Kile

Absent: Commissioner Gary D. Krueger

Campbell reported a single proposal was received from Architect Design Group for the grandstand-roofing project. He stated the recommendation from the review committee is to proceed with contract negotiations with Architect Design Group.

Commissioner Scott made a **motion** to approve the architectural firm for design of the grandstand improvements as Architect Design Group for negotiations. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Scott. Motion carried by quorum.

Commissioner Krueger: Elected Officials Training Certification Phase II, Helena

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 4, 2013.

WEDNESDAY, DECEMBER 4, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Commissioner Krueger: Elected Officials Training Certification Phase II, Helena 3:00 p.m. Commissioner Holmquist: Kalispell TBID "2013" Year in Review @ Homewood Suites

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 5, 2013.

THURSDAY, DECEMBER 5, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Commissioner Krueger: Elected Officials Training Certification Phase II, Helena

8:30 a.m. TAB meeting @ Eagle Transit

4:00 p.m. Commissioner Holmquist & Commissioner Scott: Flathead National Forest Plan Revision

Stakeholder Collaboration Orientation meeting @ Red Lion Hotel

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 6, 2013.

FRIDAY, DECEMBER 6, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

12:00 p.m. Commissioner Holmquist & Commissioner Scott: Flathead National Forest Plan Revision Interagency Group meeting @ Flathead National Forest Supervisor's Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 9, 2013.
